

» 1/5 FUNDAMENTALS

- > Please note that our digital prints in DIN A4 and DIN A3 formats have a printer margin and cannot be printed borderless! The margin may vary depending on the machine. Files that are exactly in DIN A4 / DIN A3 format or slightly smaller (1-2 cm) are usually printed 1:1. Formats that are larger or smaller than the ordered format will be printed scaled (adjusted to the printer margins). Files with bleed and/or crop marks are digitally trimmed to the final format beforehand and printed as described above!

Examples:



Full-surface file



File with bleed



The printing result

- > If you would like to have drawings printed to scale in format \leq DIN A3, please order them from the CAD plotting service.
- > Binding is always done on the long side in A4 format, and on the short side in A3 format. Templates on the short side.
- > The prints are sorted per file. For sheet collections (3 sheets or more), a colored separator sheet is inserted between each file position and print run. Otherwise, print items are sorted by color/SW, design, print run. See also the file list enclosed with the delivery. (We do not offer any manual special sorting that deviates from this).
- > A file name must not contain any of the following characters: / \ : * ? , ' < > |

» 2/5 HOW SHOULD THE PDF BE SAVED?

- > As a high-resolution print PDF
- > Fully embedded fonts, alternatively converted to paths
- > Without layers
- > Without password protection
- > Without comments and form fields
- > Without transparencies
- > Without crop or registration marks

» 3/5 WHAT COLOR SPACE SHOULD THE FILE HAVE?

- > CMYK: Euroscale Coated v2 (our recommendation)
- > Grayscale
- > RGB: Adobe RGB
- > No spot colors (e.g. HKS, Pantone)
- > No mixed color spaces in one document (e.g. RGB and CMYK)

» 4/5 HOW SHOULD MY DOCUMENT BE SET UP?

- > Attachment in final size (DIN A4 or DIN A3). Note: the print format is always adapted to the order format. If „DIN A4 print“ is ordered, all pages of the document will be adapted to this format, even if the document contains mixed formats.
- > Observe the minimum distance between the lettering and the edge.
(min. 5 mm, recommendation 8 - 10 mm)
- > For bindings, take the binding edge or the hole position into account.
(our recommendation: min. 14 mm)

» 5/5 MISCELLANEOUS

- > No guarantee is given for the correctness or completeness of text and image content. A spell check is not carried out. Any misprints resulting from deviations from the specifications in this data sheet will be charged to the customer.
- > Compressed files or archives in the „ZIP“ standard with the extension *.zip and *.rar are permitted (but NO *.7z, *.gz, *.arc or other compression methods). Subfolders in the ZIP archive are possible.
- > If files with the same file name are uploaded, they are automatically renamed (consecutive numbering appended).